



ANNEX-III
PROFORMA FOR LODGING COMPLAINT ON METERING OR POWER SUPPLY

Consumer No..... Complaint Reference No.
(To be given by SOUTHCO)

1. Name and full address of the complainant:
2. Brief description of the complaint
3. Date of complaint
4. Does the meter belong to SOUTHCO. Yes/No.
5. Is a new meter made available for replacement Yes/No.
By the complaint.
6. Any other information.

SIGNATURE OF THE COMPLAINANT

-----Tear at this line-----

ACKNOWLEDGEMENT TO BE FILLED BY SOUTHCO AND HANDED OVER TO
THE CONSUMER.

1. Complaint Reference No. Date.....
(To be given by SOUTHCO)
2. Consumer No..... Name.....
3. Received on Date.....
4. Complaint Received by.....
5. Brief detail of the Complaint:
6. Target Date to Resolve.

SIGNATURE OF THE AUTHORIZED OFFICER
Designation:
Seal:

(For further assistance quote your complaint reference number)